

Student Evaluations using the Blue Explorance system : Guide for Opt In Process

Please use the following steps to Opt In for Evaluation in Blue Explorance

In the beginning of every teaching block, lecturers will receive an email inviting them to Opt In courses they teach to be included for evaluations. See steps to be followed below:

Step 1: Access to Blue Explorance system

Please use the link provided via email (as indicated below) to access the Blue Explorance system to Opt In your courses. See example below:

Dear Lecturer.

Wits University is committed to continuous improvement of all its courses through using different mechanisms to solicit feedback on teaching and courses. All teaching staff are encouraged to elicit feedback from students of their experience of teaching and/ or courses. This feedback should support your reflection to improve teaching practice and enhance student learning.

Use the provided link to opt in for the courses you want to evaluate for this teaching block.

[Please click here to Opt In.](#) 

After Opt In, please check that you are linked to courses you are responsible for and the number of students reflecting is correct. For any errors please contact

nompumelelo.mazibuko@wits.ac.za Or nthabiseng.mokoena@wits.ac.za

For more information on Evaluations of Teaching and Courses, please refer to the university policy via the link provided below:

<http://intranet.wits.ac.za/exec/registrar/Policies/Revised%20Policy%20on%20Evaluations%20and%20Teaching%20of%20courses.pdf>

Thank you
Evaluation Services Team

Step 2: Opt In for evaluations

Once you have accessed the Blue Explorance system, you will be on a page reflecting the course/s linked to you for the teaching block. Confirm that you are linked to correct courses. You will be required to do the Opt In process for all the courses if you have more than one course. Click on each course to get the Opt In tab



Subject View Management Task List

Task Owner: 

Project Title: Test Project for SIMS and Blue Explorance Intergration

Category: 2021

Subcategory: Third Teaching Block

| Subject | Due date | Status |
|---|--------------------------|--------|
|  SCMD3000A Integrated Basic Medical and Human Sciences A | Wednesday, July 21, 2021 | Open |
|  SCMD4000A Integrated Basic Medical and Human Sciences B | Wednesday, July 21, 2021 | Open |

The default for all courses on the system is 'Opt Out'; if you need to conduct an evaluation for the course, you should select Opt In – see below.

Test Project for SIMS and Blue Explorance Intergration for ACCN2002 Financial Accounting II (Full-Time)

Status ACCN2002 Financial Accounting II (Full-Time) ←

Medium Online

Timing Scheduled

- Start Date 2021-07-14 00:00
- End Date 2021-07-21 23:59

Response Rate

| | Responded | Invited | % Rate |
|----------|-----------|---------|--------|
| Students | 0 | 21 | 0.00% |

Step 3: Verify your course details

After you have selected Opt In please check the course details (course name & code, students registered for the course) and ensure that all is correct.

Test Project for SIMS and Blue Explorance Intergration for ACCN2002 Financial Accounting II (Full-Time)

→ Status ACCN2002 Financial Accounting II (Full-Time)

Medium Online

Timing Scheduled

- Start Date 2021-07-14 00:00
- End Date 2021-07-21 23:59

Response Rate

| | Responded | Invited | % Rate |
|----------|-----------|---------|--------|
| Students | 0 | 21 | 0.00% |